



P R O C U R E M E N T

Report to: STAR Joint Committee
Date: 9th August 2018
Report for: Decision
Report of: Head of Strategic Procurement

Report Title

5-STAR Performance Report (2017-18 Q4) & 5-STAR KPIs (2018-19)

Summary

The purpose of this report is to:

- Inform the STAR Joint Committee of STAR Procurement’s performance against its KPIs at the end of financial year 2017-18
- Seek approval for the 5-STAR KPI measures proposed for STAR Procurement in the current financial year 2018-19

Recommendations

The recommendation of this report is that the Joint Committee:

- Notes the content and discusses performance for 2017-18
- Approves the proposed 5-STAR KPI measures for 2018-19

Contact person for access to background papers and further information:

Name: Elizabeth McKenna
Phone: 07811 983687

Background

Financial Impact:	None
Legal Impact:	None
Human Resources Impact:	None
Asset Management Impact:	None
E-Government Impact:	None
Risk Management Impact:	None
Health and Safety Impact:	None

Consultation

No public consultation required

Reasons for Recommendation(s)

STAR Procurement reports against a series of annually set KPIs, termed 5-STAR Measures. These are refined each year to complement STAR Council targets and initiatives. The Joint Committee is responsible for approving these annual KPIs.

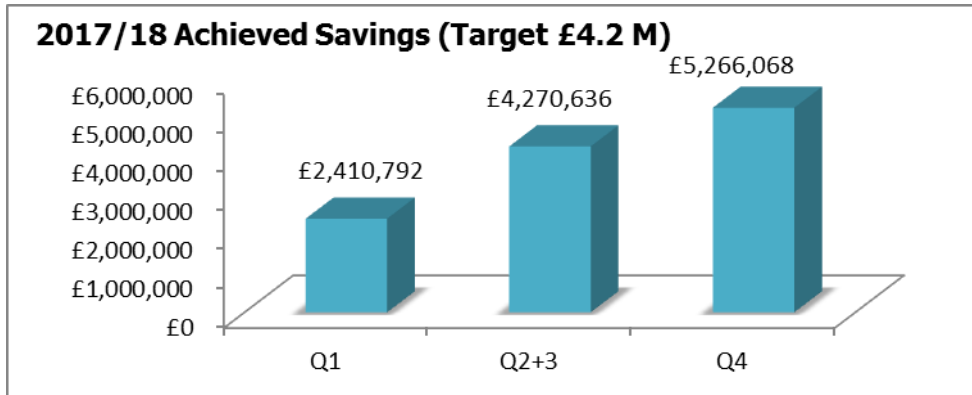
1. Tabular Summary – 2017-18 Q1-Q4

5 STAR Measure	Measure / Target	Q1	Q2+Q3	Q4
Commercial				
Cash Savings	Target: £4.2m	£2,410,792	£4,270,636	£5,266,068
Non Ratified Savings	Reporting		£404,000	£197,457.00
Income Generation	Target: £150,000	£31,966	£253,542	£342,867
Procurement Activity	Benchmarking	70 New Contracts Started 145 in pipeline	246 new contracts started 157 in pipeline	449 new contracts started in 2017-18
Communities				
Social Value	Reporting	8 employment opportunities worth circa £100k 10 apprenticeship / training opportunities worth circa £68k from contracts awarded in Q1	Cumulative to date: 80 ops worth circa £100,560k Cumulative to date: 186 apprentices / training opportunities worth circa £1,264,800	Cumulative to date: 96 ops worth circa £1,200,000k Cumulative to date 200 worth circa £1,360,000k
Contracts resulting in measureable social value	Target 50%	25%	40%	40%
Average social value evaluation weighting	Target 10%	8%	10%	10%

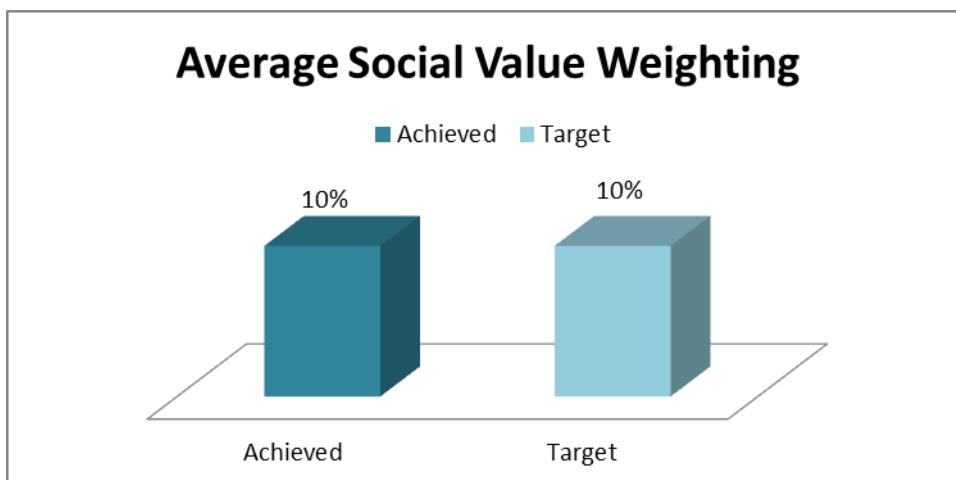
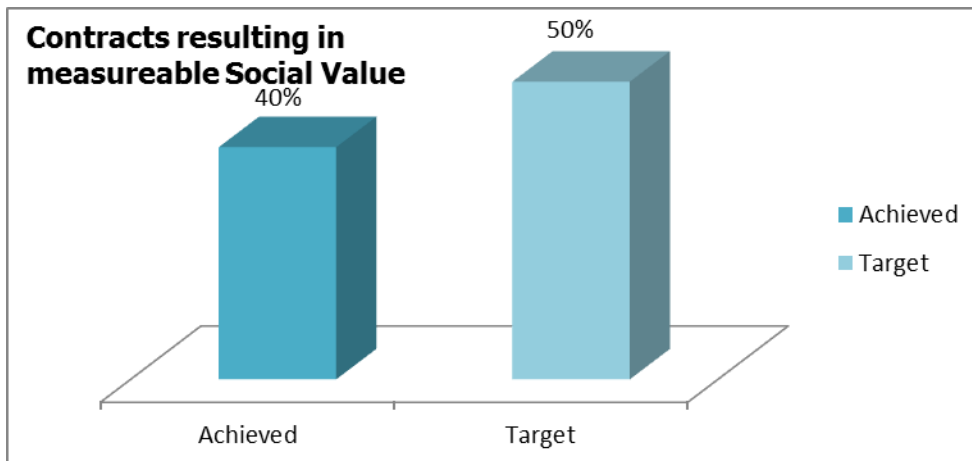
Collaboration				
Number of SLA's	Reporting – Number/Value	8 SLA's	11 SLA's	13 SLA's
Category Strategies	Reporting – Status	People Professional and Place	Category Strategy STAR Chamber, progress review held in November 17 with SMT	Category Strategies integrated across STAR
Integration	Developing phase 2 for LD & Autism including mental health, working with STAR partners on integration models			Ongoing discussions with CCG's and planning integrated procurement
Compliance				
STAR delivered stakeholder training	Reporting	28 hours	94.5 hours cumulative	103.5 hours cumulative
Team Continual Professional Development	Reporting	271 hours	306 hours Cumulative	402 hours cumulative
Champions				
Online reach – Website	Reporting	10,169 page views	31,486 page views Cumulative	41,803 page views Cumulative
Online reach – Twitter	Reporting	428,700 impressions	1,253,100 impressions	1,299,600 impressions
Praise and recognition	<ul style="list-style-type: none"> STAR have Submitted 2 Go Awards applications Feedback from Northamptonshire County Council; We are part of LGSS Shared Services. We are really interested in starting our Social Value journey and I have researched that you have gone on a very long journey with Social Value and have ended up in a great place, so I'm greatly inspired by your progress, and hope your journey may help me to design something that fits best with what we want to achieve here. Feedback received from West London Alliance regarding LG Expo; was a great presentation very well presented. And from Birmingham City Council; Thank you for your presentation at yesterday's event it was very interesting 			<p>Feedback from Management Accounting at Stockport Council regarding a Procurement training session:</p> <p>"Just wanted to thank you for the procurement workflow session that you held yesterday. It was very useful and interesting and very well presented so kept us engaged. It was also very well received."</p>
Growth	Relationship building with Tameside and GMCA, secured 2 SLA's for GM for 18/19			

2. Graphical Summary (2017-18 Q1-Q4)

2.1 Commercial



2.2 Communities



3. **Item Three**

3.1 KPIs (5-STAR Measures)

5 STAR	Measure	Target
Commercial	1. Ratified Savings	£4.8M
	2. Income Received	£150
Communities	3. Average Social Value weighting in procurement activity above £25k	15%
	4. Percentage of contracts let resulting in measurable social value from procurement reported in KPI 3	60%
Compliance	5. Number of legal challenges	0

3.2 Management Indicators

Procurement Worth / Local Investment / RBS	Measure
Commercial	1. Non Ratified Savings
	2. Procurement Activity
Communities	1. Employment opportunities and Apprentice and Training Opportunities
	2. Local Suppliers Registered on The Chest
Collaboration	1. Number of SLA's
	2. Integration
	3. Number of collaborative contracts let and categorised
	4. Number of STAR council employees registered on the STAR website
Compliance	1. Number of Exemptions and Modifications split by service area
	2. Stakeholder Training
	3. CPD STAR Team
Champions	1. Good news from the month about where we are 'championing STAR'
	2. Online reach website
	3. Online reach Twitter

4. Recommendations

4.1 It is recommended that the Joint Committee:

4.1.1 Notes the content and discusses performance for 2017-18

4.1.2 Approves the proposed 5-STAR KPI measures for 2018-19